



Charter & Independent School Supplemental Questionnaires

To Be Used With Supplemental Application, As Required

SUPPLEMENTAL CHILDCARE QUESTIONNAIRE

This questionnaire requires the following attachment: Copy of the state childcare license

What is the average daily attendance for your childcare operations:

Do you care for infants? Yes No

If you care for infants, please select which method you use to warm baby bottles? **Select all that apply:** Do not warm bottles
 Microwave Crock Pot, No lid Crock Pot, with lid Commercial Bottle Warmer Tap Water

Are electrical outlets used for bottle warming devices out of reach of children? Yes No

Are the cords on such devices out of reach of children? Yes No

Do you always check the temperature of the formula before giving bottle to infant? Yes No

SUPPLEMENTAL SWIMMING QUESTIONNAIRE

Please advise which type of swimming facilities your school utilizes? **Select all that apply:**
 Pool, on premise Public/private off premise pool Lake
 Ocean Waterpark-advise website of venue _____

FOR ALL SWIM EXPOSURES ANSWER THE NEXT 2 QUESTIONS:

Are parental permission slips including hold harmless agreements in favor of the school obtained for each swim participant? Yes No

Please advise minimum child/staff supervision ratio you maintain for all swim events? _____

IF YOUR POOL IS ON PREMISE, ANSWER THE NEXT 6 QUESTIONS:

Is the pool area completely fenced in with a locked gate when pool is not is use? Yes No

Are pool chemicals kept in a locked storage area? Yes No

Are there any slides or diving boards? If yes, provide complete details regarding use including age allowed, safety controls in place, etc. Yes No

Are there lifeguards present whenever the pool is in use? If no, advise why not and other safety measures in place. Yes No

Is staff trained in water safety including CPR always present while pool is in use? Yes No

Is the pool ever open to the public? If yes, please provide complete details. Yes No

SUPPLEMENTAL TRAVEL (FIELD TRIP) QUESTIONNAIRE

Do you require signed parental consent forms before participation in any field trip? Yes No

What is the youngest age allowed on field trips? _____

Do you take overnight field trips? Yes No

If yes, advise all safety controls on a separate sheet of paper and attach sample itinerary

Approximately how many field trips are taken each year? _____

Advise typical destination of field trips

Are all field trips within the United States? If no, provide complete details and attach a separate sheet if necessary. Yes No

Are parents/volunteers or staff vehicles ever used to transport students on field trips? Yes No

If the preceding question is answered yes, please advise the following:

1. How often on average? Yes No
2. Are they transporting their OWN children only? Yes No
3. Do you obtain proof of personal auto liability coverage? Yes No

SUPPLEMENTAL AUTO QUESTIONNAIRE

Private Passenger Type (PPT) Vehicles

Are all PPT vehicles registered to the school? If no, provide details below. Yes No

If leased to school, provide copy of lease agreement

What is the percentage of personal usage of your PPT vehicles? Check One
 0 % Less than 25 % More than 25 %

Does the primary driver of any PPT vehicle have their own personal auto AND personal auto insurance? Yes No

Do any youthful drivers have access to PPT vehicles? Yes No

Describe the business use of your school owned or leased PPT vehicles

SUPPLEMENTAL COURSE QUESTIONNAIRE

Complete the appropriate sections of this questionnaire depending on the type of courses your school offers

Science Lab

Are all science lab teachers required to have completed science lab safety training within the last 5 years? If no, advise why not? Yes No

Are science lab teachers required to plan and conduct lab experiments BEFORE students actually do them? Yes No

Is appropriate protective clothing required to be worn by all lab participants? Yes No

Are all chemicals labeled, dated, inventoried and stored in approved storage cabinets? Yes No

Do lab participants have access to a readily available safety shower and an approved eyewash facility? Yes No

Driver's Education

Are students ever permitted to *drive* instruction vehicles before completing classroom instruction? Yes No

Are designated routes or neighborhoods used for behind the wheel instruction? Yes No

Do beginning drivers only receive behind the wheel instruction in areas with low to moderate levels of traffic? Yes No

Is driver training contracted out? If yes, attach COI. Yes No

Auto Repair

Is written parental/guardian consent including a hold harmless agreement obtained from each class participant before any auto work is performed? Yes No

Are students ever permitted to actually participate in vehicle repairs before completing classroom instruction? Yes No

Are students required to sign an agreement indicating they understand and will follow all class safety procedures? If no, advise why not. Yes No

Briefly describe types of services performed.

Is GarageKeepers Legal Liability Coverage Desired? Yes No
If so, advise desired limit and deductible:

Woodworking

Is all machinery properly guarded according to original manufacturer guidelines & requirements? Yes No

Is appropriate protective equipment required to be worn by students at all times? Yes No

Are students required to sign an agreement indicating they understand and will follow all class safety procedures? If no, advise why not. Yes No

Are any products made by students sold to the public? If yes, provide details Yes No

Are any products made by students sold to the public? If yes, provide details including annual receipts Yes No

WORKERS COMPENSATION QUESTIONNAIRE

Note that a FULLY completed signed WC ACORD application is required in addition to answering the following questions

Does your school have a "return to work" program? Yes No

Is your cafeteria staffed by employees? Yes No
If yes, are they trained on the proper use of all kitchen equipment? Yes No

Do you use an outside vendor for food preparation? Yes No
If yes, are COI's obtained with adequate limits of insurance? Yes No

Does your school provide (as needed) conflict resolution training to staff due to breaking up fights between students? Yes No

Does your school have a zero tolerance policy regarding drugs & alcohol? Yes No

Does your school comply with OSHA standard ANS/HFS 100-1988 which provides ergonomic guidelines including design requirements for visual displays, keyboards and workstations for office employees? Yes No

Does the insured comply with OSHA standards 1910.242 Hand and Portable power tools-General, and 1910.212 General Requirements for all machines? Yes No
 N/A

Does the insured comply with all applicable OSHA standards in regards to Janitorial Services, Cafeteria Workers, Science Labs, and Home Economics, including but not limited to the following: 1910.138 Hand Protection-General, 1910.133 Eye and Face Protection, ? Yes No

Does the insured do any type of construction repairs, multi-story window washing, operations from heights, major grounds keeping (other than mow and blow) or tree removal? Yes No
